

EASTERN IDAHO PUBLIC HEALTH BOARD POLICY RECORDINGS OF PUBLIC MEETINGS

As a governmental agency in the State of Idaho, Eastern Idaho Public Health (EIPH) is subject to the Idaho Open Meeting Law (Idaho Code §74-201 through §74-208).

Idaho Code §74-205 states:

74-205. WRITTEN MINUTES OF MEETINGS. (1) The governing body of a public agency shall provide for the taking of written minutes of all its meetings. Neither a full transcript nor a recording of the meeting is required, except as otherwise provided by law.

However, to help document the details of the meeting and assist in preparing the written minutes, it may be helpful for the meeting to be recorded. This policy outlines the handling of such recordings.

POLICY

1. EIPH staff has the option to record any public meeting to assist in preparing the written minutes of the meeting.
2. Once the written minutes of the meeting have been presented to and approved by the respective board, committee, or panel (for example EIPH Board of Health, Region 7 Behavioral Health Board/Committees; or Region 7 Citizen Review Panel) the recording of the meeting will be deleted or destroyed.

Date Approved: September 19, 2019

Bryon L. Reed, Chairman

Geri L. Rackow, Secretary